## **Exhibitor Information & Order Package**

Dear Exhibitor,

Showtime Event and Display have been appointed the Official Show Contractor for the Canadian Critical Care Nursing Conference 2024 at the Delta Hotels by Marriott Regina, September 23-25, 2024.

To assist in making your conference experience successful, we have enclosed a complete catalogue of the various Equipment Rentals and Show Services that we have to offer. Please fill in the appropriate order forms that best suit your needs and return to us at your earliest convenience.

Or you can complete your forms online.

Place your orders before September 13, 2024 to receive the Discounted Advance Order Prices.				
	SHOW SCI	HEDULE		
Exhibitor Move In:	Monday	September 23, 2024	8:00AM - 5:00PM	
Show Times:	Monday Tuesday Wednesday	September 23, 2024 September 24, 2024 September 25, 2024	TBD TBD TBD	
Exhibitor Move Out:	Wednesday	September 25, 2024	2:00 PM - TBD	
	ORDER DEADLINES AN	D IMPORTANT DATES		
Advance Order Deadline: Advance Shipments may begin a Last day for Advance Shipments		September 13, 2024 September 9, 2024 September 20, 2024		
	SHOW INFO	RMATION		
Booth Package Includes: Back Wall Drape Side Wall Drape Seating Table		8' x 10' 8' High, Black 3' High, Black 2 x Chairs 1 x 6' Skirted Table		
Carpet Power		Venue is fully carpeted. 600 watt Duplex outlet		
VENUE ADD	RESS:		E SHIPPING ADDRESS:	
	Delta Hotels by Marriott Regina		rsing Conference 2024 c/o NTIME me & Booth #) qua Street,	
Regina, SK S4T 4L9  PLEASE NOTE: The Delta Regina does NOT accept any ADVANCE or ON SITE / SHOW DAY SHIPMENTS.  Please send all shipments to the ADVANCE WAREHOUSE SHIPPING ADDRESS.				

All Items must leave the Show Floor during Exhibitor Move Out and cannot be left unattended The Tradeshow is being held in the hotel ballroom - no heavy equipment permitted as it will damage the carpeted floor.

If you require any assistance or any additional information not covered in our Exhibitor order package, please do not hesitate to contact the Exhibitor Services team using the contact details below.

# How to Save Time & Use Our Online Store!



**Step 1:** To gain login access please email our Exhibitor Services team at <a href="mailto:lnfodesk@showtimedisplay.com">lnfodesk@showtimedisplay.com</a>. In some cases, you may have already received your login email from Show Management or a previous order.

Step 2: Please click the link provided in the login email, you will be redirected to our online store. Once you are there you will be asked to enter your email address and the password that has been provided to you in your login email. Once that is complete you will be prompted to change the

password for your account to one of your choosing.

**Step 3:** Once you have successfully logged into the site, please select the Show that you will be attending. You are able to view the basic information for the show such as the items included in your booth package.

**Step 4:** On the left-hand side of the page, there will be a list of available Departments for your show. Click on these to browse through the items available to order.

Step 5: Once you are ready to check out click "View My Cart" in the top right-hand corner and follow the checkout prompts

If you have any questions, please feel free to contact our Customer Service team.

Phone: 306-352-0099

Email: <u>ashton@showtimedisplay.com</u>



Canadian Critical Care Nursing Conference 2024 September 23, 2024 Delta Hotels by Marriott Regina Advance Pricing Deadline: September 13, 2024

				Cre	idit Ca	ard Au	ıthorizati	on Form
				anied by a comple	eted Credit Ca	ard Authorizat	ion Form. Orders will	not be processed
Name of Compar		eart Car	a Authoriz	Contact:	reived and wil	Email:	on the receipt of this	S TOTTI
A 1 1							T	
Address:							Telephone No:	
City:				Province /S	State:	Postal Co	de:	
							hoosing. All services m	
All Services		Furnitur	e &	Electrical	]	<u>s triat you are a</u>	uthorizing payment for	<u>below.</u>
	Ac	ccessori	es 🗌	Pre-Show		Post-Show		
				Storage	radit Card	Storage		
					redit Card		<u> </u>	
Card Type:	Visa [			Master Ca	rd 🔲	Amer	ican Express	Discover
Card Number#:								
Expiration Date					Personal	: <u> </u>	Busines	s: <u> </u>
Card Holder:					Signature:			
							acing to Chautima Evant & Dianla	ys Limits of Liability/ Terms
							eeing to Snowtime Event & Displa	,
Card Type:		Visa [	7		rty Authorizatio	on		
Card Type: Third Party Name	•	Visa [		Third Pa Master C	rty Authorizatio	on	can Express	Discover
Third Party Name	)	Visa [			rty Authorizatio	Americ	can Express	
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Third Party Name Address City Card Number#			_	Master C	rty Authorizatio	Americ  Contact	Telephone No:	Discover

Canadian Critical Care Nursing Conference 2024 September 23, 2024

### **Tables & Chairs Order Form**

Delta Hotels by Marriott Regina
Advance Pricing Deadline: September 13, 2024

divance Fricing Deadline. September 13, 2024				
Please Note: All orders must be accompanied by a completed Credit Card Authorization Form. Orders will not be processed until the Credit Card Authorization Form is received and will be dated upon the receipt of this form				
Name of Company:	Booth Number:	Contact Name:		
The state of the s				
Email:		Phone Number:		

4', 6' & 8' Tables with Skirts - Regular 30" or Raised 40"







30" Tall Round

40" Tall Round

Cushioned Side Chair













Low Back Chrome Stool Black 24" or 30"

Low Back Chrome Stool White 24" or 30"



								V				
	Order Form											
Item #			Pro	oduct			Advanced I	Price	Regular P	rice	Quanity	Total
F101		Tab	ole with Skirt	4'□, 6'	□, or 8'□		\$99.00	0	\$137.5	0		
F102	F	Raised	Table with SI	kirt 4'	], 6', or 8'		\$108.3	5	\$157.3	80		
□Roya	l Blue		□White		□Red		□Seafoa	ım				Dlagge piek one
□Hunter	r Green		□Black		□Silver						r	Please pick one
F104		30"	Tall Round -	Black [	or White		\$87.7	5	\$122.9	95		
F105		40"	Tall Round - E	Black [	or White		\$105.0	5	\$147.7	0		
F334			Cushione	d Side C	Chair		\$48.40	)	\$71.50	0		
F109			Stool with	n Back F	Rest		\$105.3	5	\$147.9	95		
F110		S	teno Chair Sh	ort 🔲,	or Tall 🗌		\$69.20	0	\$94.60	0		
F112	Low	Back C	Chrome Stools	Black-	24" 🗌 and 3	0" 🔲	\$105.3	5	\$147.9	95		
F113	Low I	Back C	hrome Stools	White-	24" $\square$ and 3	0" 🔲	\$105.3	5	\$147.9	95		
				•	y a completed C		Subtotal					
					essed until the C ated upon the re		5% GST					
			of this forr	m	·		6% PST					
All discounts offered are date sensitive and will not be offered after the date has passed.			Grand Total									
	After Delivery no refund of any rental or labour charges.											

### Accessories & Display Aids Order Form

Delta Hotels by Marriott Regina Advance Pricing Deadline: September 13, 2024

Please Note: All orders must be accompanied by a completed Credit Card Authorization Form. Orders will not be processed until the Credit Card Authorization Form is received and will be dated upon the receipt of this form Name of Company: **Booth Number:** Contact Name: Email: **Phone Number:** Stanchion with 7" Strap Small Brass Draw Barrel Large Brass Draw Barrel Waste Basket Rolling Rack Chrome Sign Holder Bar Fridge Bag Stand Literature Stand Easel Horizontal Display Board Vertical Display Board

	Orde	er Form				
Item #	Product		Advanced Price	Regular Price	Quantity	Total
F250	Stanchion with 7" Strap		\$65.45	\$75.35		
F200	Small Brass Draw Barrel		\$25.30	\$36.00		
	Large Brass Draw Barrel		\$55.00	\$82.50		
F310	Waste Basket		\$16.50	\$23.10		
F300	Bag Stand		\$55.00	\$75.10		
F270	Rolling Rack		\$49.25	\$76.45		
F301	Chrome Sign Holder		\$36.30	\$49.50		
F367	Bar Fridge		\$108.90	\$124.85		
F658	Easel		\$48.15	\$67.65		
F240	Literature Stand		\$99.00	\$138.05		
F470	Horizontal Display Board		\$95.15	\$124.30		
F460	Vertical Display Board		\$95.15	\$124.30		
	orders must be accompanied by a completed	Subto	tal			
Credit Card Authorization Form. Orders will not be processed until the Credit Card Authorization Form is received and will be		5% G	ST			
undi die Cledit C	and AdditionZadion Form 15 received and will be	C0/ D	0.7			

Total

dated upon the receipt of this form 6% PST All discounts offered are date sensitive and will not be offered Grand after the date has passed.

After Delivery no refund of any rental or labour charges.

Canadian Critical Care Nursing Conference 2024 September 23, 2024

Delta Hotels by Marriott Regina

### **Audio Visual Order Form**

Advance Pricing Deadline: September 13, 2024

Please Note: All orders must be accompanied by a completed Credit Card Authorization Form. Orders will not be processed until

the Credit Card Authorization Form is received and will be dated upon the receipt of this form				
Name Of Company:	Booth Number:	Contact Name:		
Email:		Phone Number:		

#### 32" Flat Screen





### **Audio Visual Guidelines**

- o Items may not be exactly as they appear
- o The client must be available to sign for equipment on delivery.
- Equipment used in any portion of a day constitutes a full day's rental.
- o All TV's come with standard length VGA & HDMI cables-For additional components please call for pricing\*

	Order Form					
Item #	Product		Show Rate	Quantity		Total
AV20	32" Flat Screen - Power not included		\$100.00			
	43" Flat Screen with Floor stand – Power not included		\$150.00			
AV50	65" Flat Screen with floor stand – Power not included		\$300.00			

Please Note: All orders must be accompanied by a completed Credit Card Authorization Form. Orders will not be processed until the Credit Card Authorization Form is received and will be dated upon the receipt of this form  All discounts offered are date sensitive and will not be offered after the date has passed.	Subtotal	
	GST 5%	
	PST 6%	
	Grand Total	

Cancellation policy: After delivery no refund of any rental or labour charges.

### **Electrical Order Form**

Advance Pricing Deadline: Sentember 13, 2024

Please Note: All Orders Must be accompanied by the Credit Card Authorization Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form

card Additionzation Form is received and will be dated upon the receipt of this form				
Name Of Company:	Booth Number:	Contact Name:		
Email:		Phone Number:		

LED Light On Stand Color Wash LED Light





**Extension Cord** 



### **EXHIBITOR GUIDELINES**

- 1. Showtime Event and Display services is not responsible for voltage fluctuation or power failure due to temporary conditions or loose connections.
- 2. For your protection you should install a surge protector/over-under voltage protector on your computer(s) and/or other equipment as you deem necessary. Installations and connections to all electrical service should be made by Showtime personnel. Showtime will not be responsible for any damage or loss of equipment, component, computer hardware, software or data and/or injury to any person, caused by the installation, connection or plugging into any electrical outlet by persons other than Showtime personnel.
- 3.All electrical outlets will be installed on the floor at the back wall of in-line booths and peninsula spaces. Exhibitors with hard wall spaces must arrange for power to be dropped from the ceiling inside the booth if necessary. Overhead power to island booths will be dropped to one main location as per the exhibitor's floor plan. If no plan is provided, power will be dropped at our discretion.
- 4.All wiring, motors, electrical installations etc. must be approved. To prevent overloading of circuits, exhibitors cannot add wattage except as ordered.
- 5.All outlets for lighting provided by Showtime, column and/or wall outlets are not part of the exhibitor's display space, and cannot be used to power equipment. A separate outlet must be ordered for each piece of equipment to be connected.
- 6. Exhibitor's equipment should be properly tagged and wired with full information as to current, voltage, phase, cycle, horsepower etc. and ready for connection.
- 7. Electrical service cannot be guaranteed prior to one day before event opening due to temporary conditions which exist during set-up.

  If in doubt about the safety or suitability of any electrical equipment or hook- up, please contact Showtime personnel before operating such equipment or connections

	Order Form					
Item #	Name	Advanced Price	Regular Price	Quantity	Total	
E82	LED Light (mounted on booth – white light) – Electrical not included	\$48.50	\$54.00			
E91	Color Wash LED Light - Electrical not included	\$54.00	\$70.50			
E70	Power Bar - Electrical not included	\$16.00	\$17.00			
E60	Extention cord (Power ordered separately)	\$11.00	\$21.00			
E10	750 watt Power Service	\$54.00	\$70.50			
E20	1500 watt Power Service	\$65.00	\$86.50			

#### For Larger Power orders please contact exhibitor serivces

Please Note: All Orders Must be accompanied by the Credit Card	Subtotal	
Authorization Form. Orders will not be processed till the Credit Card Authorization Form is received and will be dated upon the receipt of this form  All discounts offered are date sensitive and will not be offered after the date has passed.	GST 5%	
	PST 6%	
	Grand Total	

After Delivery no refund of any rental or labour charges.

Advance Pricing Deadline: September 13, 2024

### Pre / Post-Show Storage F.A.Q.

### Pre-Show

- What information do I need to place an order?
  - o To order you will need:
    - The number of pieces.
    - The dimensions of the pieces.
    - The Carriers name.
    - Tracking number(s) for the shipment.
- What if I am missing some information?
  - Order with the information that you have now and update us once you know more. Example: You don't have the final weight for the shipment you are sending. Give your best estimate and then we will update your charges when your shipment has arrived and has been weighed.
- Why do you need the Carrier name and tracking number for my shipment?
  - Having the Carrier name and tracking number for your shipment allows us to locate and alert you if your shipment has not been delivered in the days leading up to the Pre-Show Storage deadline.
- What happens if my shipment does not arrive prior to the Pre-Show Storage Deadline?
  - We will do everything we can to get your shipment to the site on time for the show. Extra charges may be assessed if extra measures need to be taken to deliver your shipment.
- What happens to my shipment once it has been delivered?
  - Once your shipment has been received at our warehouse, it will be weighed, cataloged in our system and stored in a secure area. When we set up the show your shipment will be transported to the show site and delivered to your booth.

### Post Show

- What information do I need to use your Post Show Storage?
  - o You will need:
    - Contractor carrier documents.
    - Address labels these are provided by Exhibitor Services before Exhibitor Move Out.
    - Customs documents if your shipment is leaving Canada.
- What do I need to do during Exhibitor Move Out?
  - Prior to Exhibitor Move out, return the Materials Handling Agreement to Exhibitor Services and collect your address labels.
  - We will deliver your stored crates and boxes to your booth. If you need plastic wrap or tape please let us knows and it will be provided for you.
  - Once you are packed up label your shipments with the provided Showtime labels and check in with the exhibitor's services team to sign in your shipment.
  - Schedule for your shipment to be pick up by your carrier using our warehouse address.
- What will happen to my shipment after exhibitor move out?
  - Your shipment will be collected from your booth and loaded onto our trucks for transport.
  - Once your shipment arrives at our warehouse it will be weighed and sorted.
  - When your carrier arrives, your shipment will be loaded into your carrier.
- When can my shipment be picked up?
  - Your shipment can be picked up the first business day after Exhibitor Move Out.

Canadian Critical Care Nursing Conference 2024 September 23, 2024 Delta Hotels by Marriott Regina Advance Pricing Deadline: September 13, 2024

### **Pre-Show Storage Order Form**

Please Note: All orders must be accompanied by a completed Credit Card Authorization Form. Orders will not be processed until the Credit Card Authorization Form is received and will be dated upon the receipt of this form				
Name of Company:	Booth Number:	Contact Name:		
Email:		Phone Number:		

### PLEASE NOTE THAT THE VENUE/ SHOW SITE CANNOT ACCEPT OR SIGN FOR ANY ADVANCED OR DIRECT SHIPMENTS. PLEASE SEND ALL SHIPMENTS TO THE ADVANCED WAREHOUSE.

THIS FORM NEEDS TO BE COMPLETED AND RETURNED WITH PAYMENT BEFORE ANY ITEMS ARE SENT TO THE ADVANCE WAREHOUSE. THIS SERVICE INCLUDES:

- Receiving and storing your items at our ADVANCE WAREHOUSE for up to 14 days before the show.
- Delivery to show site and direct delivery to your booth
- Retrieving and storing empty containers at the end of move in. Returning empty containers during move out.
- Reloading shipments onto **PREARRANGED CARRIERS** during exhibitor move out. (Please note Showtime is **NOT** responsible for arranging outbound carriers or completing any carrier forms or documents). All carriers must arrive during the exhibitor move out time.

SHIPMENTS ARE CHARGED AS PER THE TOTAL WEIGHT IN POUNDS (Ibs.) OF ALL ITEMS TOGETHER.
RATES WILL BE CALCULATED TO THE NEXT 100 lbs.

_			KAIES W	ILL DE	CALCULA	IED IO INE N	EVI T	ooibs.		_
	RATE CATEGORY		ADVA	NCE PRIC	E PER 100	STANDARD PRICE PER 100 Lbs.		TOTAL WEIGHT (lbs.)	TOTAL	
				**3	65.00 per 300lbs mi	nimum**	\$6	5.00 per 100lbs **300lbs minimum**		
	INBOUND SHIPPING INFORMATION (Please fill in all details)									
	Carrier:								SUBTOTAL	
	Tracking Number:								6% PST: 5% GST:	
	Shipment Dimensions:							TOTAL	AMOUNT DUE:	
	Type of shipment & quantity of each type:	BOXES#	SKID/CR	RATE #	CASE#	BAG #		**Cancellation Policy ** - Full refund for cancellation of services before		
	Date Shipped: Arriva		Arrival	Date:			shipments to the advanced warehouse			nouse is
	Address of Origin:							sent/received No refunds once items are received at the warehouse.		

### PLEASE READ - CONDITIONS THAT APPLY TO THIS SERVICE:

Please pre-pay all shipping/ freight charges. Showtime will NOT be responsible for collect shipments or any customs charges. A 15% service fee will be applied for any customs or freight fees billed to Showtime.

Shipments must arrive between September 9, 2024 & September 20, 2024 Shipments that arrive earlier or later than these dates will be subject to fees.

#### ALL MATERIALS MUST LEAVE THE SHOW FLOOR DURING EXHIBITOR MOVE OUT!

Any show materials that is left un-attended and has not been collected by a carrier on the show floor after exhibitor move out will be brought back to the advanced warehouse and POST SHOW Storage charges will apply (See POST SHOW order form for prices). IF YOU DO NOT INTEND TO ORDER THE POST SHOW STORAGE SERVICE AHEAD OF MOVE OUT, PLEASE SIGN TO ACKNOWLEDGE THAT THE ABOVE WILL BE THE CASE:

NAME	SIGNATURE	DATE

Pre-Show Storage Label				
rom:				
Exhibiting Company	Booth #			
Ship To:				
1660 Paso	qua Street,			
Regir	a SK,			
S4T	4L9			
Canadian Critical Care N	ursing Conference 2024			
C,	/0			
Showtime Ev	ent & Display			
Tel: 306-3	352-0099			
<u>www.showtim</u>	nedisplay.com			
Carrier:	Number of Pieces:			
	of			

Storage forms must be sent in advance of shipment.
Shipments to be received between September 9, 2024 & September 20, 2024

Each piece shipped to Showtime must have label filled out and attached!

Canadian Critical Care Nursing Conference 2024 September 23, 2024 Delta Hotels by Marriott Regina

### Post Show Storage Order Form

Advance Pricing Deadline: September 13, 2024

	e Note: All orders must be accompanied by a completed Credit Card Authorization Form. Orders will not be processed until the Credit  Card Authorization Form is received and will be dated upon the receipt of this form				
Name of Company:	Booth Number:	Contact Name:			
Email:		Phone Number:			

### THIS FORM NEEDS TO BE COMPLETED AND RETURNED WITH PAYMENT BEFORE ANY ITEMS ARE SENT TO THE POST SHOW WAREHOUSE.

### THIS SERVICE INCLUDES:

- Reloading onto Showtime vehicle to be returned to the Post Show warehouse.
- Storing at the warehouse for up to 3 business days.
- Reloading onto customer designated carrier for outbound

SHIPMEN	rs are char	GED AS PER THE RATES WILL BE				•	MS TOGETHER.	
RATE CATEG	ADVANC	ADVANCE PRICE PER 100 Lbs.			DARD PRICE 100 Lbs.	TOTAL WEIGHT (lbs.)	TOTAL	
		\$65.00 per 100lbs **300lbs minimum**		\$65.00 per 100lbs **300lbs minimum**				
OUT BOUND SHIPPI	NG INFORMAT	ΠΟΝ (Please fill in	all details	)				
Carrier:							SUBTOTAL	
Account Number:						6% PST:		
							5% GST:	
Shipment Dimensions:						TOTAL A	AMOUNT DUE:	
Type of shipment & quantity of each type:	BOXES #	SKID/CRATE#	CASE#	BAG #		**Cancellation Policy ** - Full refund for cancellation of services before		
			to the advanced wa sent/received.	rehouse is				
Destination Address:					No refunds once items are received at the advanced warehouse.			

### PLEASE READ - CONDITIONS THAT APPLY TO THIS SERVICE:

- All storage charges must be pre-paid in ADVANCE and order forms must be received prior the start of the show.
- Please prepay all shipping/ freight charges. Showtime will NOT be responsible for collect shipments or any customs charges. A 15% service fee will be applied for any customs or freight fees billed to Showtime.
- Outbound waybills and any other shipping documents are to be properly filled out and accompany the shipment at Exhibitor Move
  Out. If the documents are not properly filled out or do not accompany the shipment, we cannot guarantee the shipment will go out
  the next business day
- Any shipment not picked up by your designated courier 3 business days after the show will be subject to a \$50.00 per day storage fee

Delta Hotels by Marriott Regina

Advance Pricing Deadline: September 13, 2024

### **LIMITS OF LIABILITY & RESPONSIBILITY**

#### One.

Showtime Event & Display and its subcontractors shall not be responsible for damage due to uncrated materials; materials improperly packaged, glass breakage, or concealed damage.

#### Two.

Relative to inbound shipments, there may be a lapse of time between the delivery of shipment(s) to the booth by Showtime or its subcontractors and the arrival of the Exhibitor's representative at the booth. Similarly, relative to outgoing shipment(s), it is possible that there may be a lapse of time between the completion of packing and the actual pickup of materials from the booth from loading onto a designated carrier. It is understood that during such times the shipment(s) will be left in the booth unattended. Therefore, it is agreed that Showtime and its subcontractors are not responsible for the loss or disappearance of exhibitor's materials after the same have been delivered to the exhibitor's booth, nor are Showtime and its subcontractors responsible for exhibitors materials before they are picked up from the exhibitor's booth for loading after the show. Consequently, all bills of loading covering outgoing shipment(s) submitted to Showtime or its subcontractors by the exhibitor will be checked at the time of pickup from the booth and corrected where discrepancies exist.

#### Three.

Showtime and its subcontractors shall not be held liable for any damage incurred during the handling of equipment requiring special devices to properly load, place, or reload unless advance notice has been given to Showtime in time to obtain the proper equipment.

### Four.

Showtime and its subcontractors shall not be responsible for loss, delay, or damage due to strikes, lockouts or work stoppages of any kind.

### Five.

Showtime and its subcontractors shall not be responsible for ordinary wear and tear in the handling of equipment, nor for loss or damage due to fire, theft, windstorm, water, vandalism, acts of God, mysterious disappearance or other causes beyond their control.

### Six.

It is understood that Showtime and its subcontractors are not insurers. Insurance, if any, shall be obtained by the exhibitor. Amounts payable by Showtime hereunder are based on the scope of liability as herein set forth and unrelated to the value of the exhibitor's property. It is further understood and agreed that Showtime.

Showtime and its subcontractors do not provide for full liability should loss or damage occur.

It is agreed that if Showtime or its subcontractors should be found liable for loss or damage to the exhibitor's equipment, the liability should be limited to the specific article that was physically lost or damaged. Such liability shall be limited to a sum equal to \$0.30 per pound per article, with a maximum liability of \$50.00 per item or \$1000.00 per shipment, whichever is less, as agreed upon damages and exclusive remedy.

Provisions of this paragraph shall apply if loss or damage, regardless of cause or origin, results directly or indirectly to the property through performance or non-performance of obligations imposed by the offering of services to exhibitors from negligence, active or otherwise, by Showtime, its subcontractors, or their employees

#### Seven.

Showtime and its subcontractors shall not be liable to any extent whatsoever for any actual, potential, or assumed loss of profits or revenues or for any collateral costs that may result from any loss or damage to Exhibitor's materials which may make it impossible or impractical to exhibit same.

#### Eight.

Claims for loss or damage must be submitted to Showtime by the close of the show. No suit or action shall be brought against Showtime or its subcontractors more than one year after the cause of action.

#### Nine.

The Exhibitor agrees, in connection with the receipt, handling, temporary storage and reloading of its materials, that Showtime and its subcontractors will provide these services as Exhibitor's agent and not as bailee or shipper. If any employee of Showtime or its subcontractors shall sign a delivery receipt, bill of lading, or another document, we agree that Showtime or its subcontractor will do so as the Exhibitors agent, and the Exhibitor accepts the responsibility thereof.

### Ten.

Showtime and its subcontractors shall not be liable for shipments received without receipts, freight bills, or specified unit counts on receipts or freight bills, such as courier or van lines. Such shipments will be delivered to the booth without guarantee of piece count or condition.