



The Canadian Journal of Critical Care Nursing

CALL FOR APPLICATIONS

Co-Editor(s)

The **Canadian Association of Critical Care Nurses (CACCN)** is inviting applications for the role of **Co-Editor** for the **Canadian Journal of Critical Care Nursing (CJCCN)**.

The Co-Editor is a **volunteer** position, appointed by the Board of Directors of CACCN.

The appointment will be made by a Letter of Agreement for a period of two years and may be reappointed for additional terms thereafter.

Applications are due by 1 May 2024 at 1159 hrs ET.

Aim, Goals, Mission:

The Canadian Journal of Critical Care Nursing (CJCCN) is an open access scientific, peer reviewed journal.

The aim of the Canadian Journal of Critical Care Nursing (CJCCN) is to publish innovative and current research as well as recent clinical evidence related to critical care and critical care nursing. The latter is inclusive of all contexts wherein individuals may experience critical illness including adult, pediatric and neonatal intensive care units, community, acute, tertiary, and quaternary settings, as well as rural and remote.

Qualifications:

Criteria for appointment and reappointment for the Co-Editors, includes:

1. Graduate degree required: MN/MSc/MScN preferred.
2. Works in or has significant experience in critical care or is associated with a critical care area.

3. Editorial experience and/or demonstrated record of publication in peer reviewed journals as a lead or senior author.
4. Preferred but not required:
 - a. Current member of CACCN (preferred).
 - b. Experience on an editorial review board and/or experience as a peer reviewer.
5. Organizational skill set to assist with the editorial process and meet required deadlines for manuscript review and CJCCN publication.
6. Ability to collaborate effectively with the Chief Editor, additional Co-Editors, the Editorial Board, Peer Reviewers, authors, and others involved in the publication process.
7. Exemplary written and oral communication skills.
8. The Co-Editor is expected to have sufficient time and resources to devote to editorial duties.

Responsibilities:

The responsibility of the Co-Editor includes

1. Support the Chief Editor in advancing the CJCCN Aim and Scope.
2. Maintain the timeliness and quality of the review process with the aid of the Chief Editor, Co-Editor(s), the Editorial Board, and external Peer Reviewers.
3. Maintain a rigorous, constructive, and supportive double blind peer review process.
4. Recruit sufficiently high-quality manuscripts to generate impact on research and practice.
5. Collaborates with the Editorial Team to refine and/or set policies regarding the journal (e.g., orchestrating procedures for soliciting manuscripts and proposals for special issues in areas of high need) with Board of Director Approval.
6. Strengthens the reputation of CJCCN as a high-quality journal.
7. Prepares articles accepted for publication including copy edit, proofing, etc., with the assistance of the Chief Editor and Co-Editors.
8. Proposes members to join the Peer Review Group and the Editorial Board.

Application process:

1. Applications submitted via email to caccn@caccn.ca.
2. Applications must Include
 - a. a current Curriculum Vitae (CV).
 - b. 1-2-page statement expressing interest, summarizing qualifications, and indicating feasibility for service with respect to institutional support for devoting time and resources to editorial duties.
3. Deadline for submission is May 1, 2024 @ 1159 hrs. Eastern Time.

Applicants will be reviewed immediately after the deadline submission date with interviews taking place in May 2024.

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