



The Canadian Association of Critical Care Nurses

Underserviced Chapter Educational Funding Criteria

CACCN Educational Funding

The CACCN Underserviced Chapter Educational Funding will be available to a critical care nurse or a group of critical care nurses in **underserviced areas** (inactive CACCN chapter areas), who develop an activity and/or event that will provide an educational opportunity to **CACCN members** (i.e., education day, webinar, journal club).

Funds Available \$500 – 1,000
(dependent on inactive chapter fund availability and negotiable based on proposal provided).

How to submit: Online

Overall Criteria

Criteria

1. Potential to increase the visibility of the Canadian Association of Critical Care Nurses (CACCN).
2. Potential to increase the visibility of critical care nursing.
3. Provision of educational opportunities for CACCN Members in the underserviced area.

Funding requirements

1. Proposed event/activity must be held within Canada and within a designated CACCN underserviced area (currently: Ottawa Region, Prince Edward Island, Saskatchewan, Nova Scotia).
2. Acknowledgement of CACCN support w/logos must be included on all event flyers, social media, and at the event.

3. Event flyers must be shared with CACCN for advertisement purposes.
4. Following the event/activity, a report, including an attendee list with emails and permission to contact and the final budget, must be submitted with photographs*, if possible, within 45 days of the event being held
5. All submissions become the property of CACCN.

Applicants for funding must:

1. be a **current/active** member of the Canadian Association of Critical Care Nurses (CACCN) for a ***minimum of one (1) year prior to the application.***
2. complete the application via the online submission system.
3. Include the following information at the time of application:
 - a. a description of the event.
 - b. the number of members who will benefit.
 - c. the number of critical care nurses who will benefit.
 - d. how the funds will be utilized, and
 - e. a simple itemized budget for the event.

The CACCN Board of Directors retains the right to amend the criteria as required.

** CACCN Photographic Consent forms must accompany all photographs submitted*

***Approved by the Board of Directors
September 2023***