



## The Canadian Association of Critical Care Nurses

### Graduate Education Bursary

#### Bursary Information

Presented annually to provide funding to assist critical care nurses to attend a post secondary educational program directly related to the practice, administration, teaching and/or research of critical care nursing.

#### Bursary Funding

\$ 1,000.00 for applicants pursuing  
**Masters or Doctoral education with a focus on critical care nursing**

#### Deadline

June 1

#### Overall Award Criteria

##### Nominees and applicants must:

1. be a **current/active** member of the Canadian Association of Critical Care Nurses (CACCN) for a **minimum of one (1) year prior to the application/nomination** for all awards, bursaries, grants.
2. Exceptions to the membership criteria are:
  - a. Brenda Morgan Leadership Excellence Award – member, for a **minimum of five (5)** consecutive years and.
  - b. Life Member Award – member, for a **minimum of ten (10)** consecutive years.
3. be licensed to practice nursing in Canada.
4. complete the application/nomination via the online award, bursary, and grant submission system.
5. provide signed applications and/or nomination letters (physical or electronic signatures accepted), where required.

6. provide contact information for applicants, nominees and those providing character references, chapter and/or national involvement, to verify authenticity, where required.

## Bursary Specific Criteria

The applicant:

1. has the equivalent of one-year (1) of critical care nursing experience in the year leading up to the application;
2. is accepted to a post secondary educational program directly related to the practice, administration, teaching and/or research of critical care nursing;
3. has not been the recipient of this award in the past two years.

## Bursary Submission Process

Applicants are required to:

1. Keep a record of merit points over the **past three (3) years** – June 1 to May 31 annually.
2. Complete the Education Bursary application, detailing the following information, as applicable along with supporting documentation.
3. Provide written confirmation of acceptance / enrolment in the post secondary educational program directly related to the practice, administration, teaching and/or research of critical care nursing.
4. Provide a 250-word narrative outlining why the applicant wishes to be considered for the bursary and how the bursary will help to meet the applicant's educational goals.

## Where to Submit

1. Completed online application at [caccn.ca](http://caccn.ca).
2. Incomplete nomination packages and packages received after the deadline will not be considered.

## Applicant Selection

1. Applications will be reviewed/scored by the Chair, Partner Relations and the Chief Operating Officer, CACCN.
2. Applicants must have a **minimum of 300** points for the application to be considered.

3. Applicants with the highest number of **verified** points will be the recipient.
4. Applicants will be notified of application results via email and/or regular mail.
5. Applicants must acknowledge receipt of the bursary within three (3) months of notification. Failure to do so may result in the bursary being awarded to the second-place applicant based on rubric scoring.

### **Additional Information**

The Board of Directors reserves the right to amend the criteria as necessary and to withhold the award if no applicant(s) meet the 300-point threshold for consideration.

Applicants will be recognized in the CACCN Critical Connections Bulletin, the Annual Report and at the Awards Ceremony at the Canadian Critical Care Nursing Conference.

### **Questions?**

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