



The Canadian Association of Critical Care Nurses

Policy Statement

CACCN Affiliates Policy

The Canadian Association of Critical Care Nurses provides the following policy regarding Affiliates of the Association: Associate, Student, Honourary and Life Affiliates.

CACCN Membership Classes

The Canadian Association of Critical Care Nurses has **one (1)** class of Members defined as:

Member. any registered nurse, currently practicing in critical care who possesses a current and valid license or certificate in the province, territory, or country in which they practice.

CACCN Affiliates

1. CACCN may offer benefits to those who do not meet the requirements of the CACCN Membership class: Member.
2. Such persons receiving benefit will be classified as “Affiliates of the CACCN”
3. CACCN Affiliates are not members of the association under the Constitution and Bylaws and as such, cannot be classified / referred to as “**members**.”

Affiliate Registration:

1. Affiliate registrations are individuals holding a registered nursing license not currently working in critical care; medical Suppliers and/or others with an interest in critical care.
2. Affiliate registration is a non-voting registration.
3. Affiliate registrants may hold office at the chapter executive level and may serve on national committees but may not hold a National Board position.

Student Registration:

1. Student registrations are student nurses in an accredited professional nursing program who are not currently licensed as a registered nurse.
2. Graduate nurses holding a registered nursing license do not qualify for student registration.
3. Applications for student registration must be accompanied by confirmation of registration in an accredited nursing program.
4. Student registration cannot be completed online and is not eligible for continuous renewal.
5. Student registration is a non-voting registration.
6. Student registrants may hold office at the chapter executive level and may serve on national committees but may not hold a National Board position.

Retired Registration:

1. Registered nurses who are retired and no longer hold an active license to practice nursing, have retired from nursing and are no longer employed in nursing and are not seeking employment in nursing.
2. Retired registration is a non-voting registration.
3. Retired registrants may hold office at the chapter executive level and may serve on national committees but may not hold a National Board position.
4. Retired registration cannot be completed online and is not currently eligible for continuous renewal.

Group Registration:

1. Group registration is open to Registered Nurses and/or Employees of hospitals, healthcare related institutions, medical suppliers and/or agencies interested in fostering the purposes and objectives of the CACCN.
2. All registrants must work at the same physical site OR report to the same Direct Supervisor. The name and email of the Unit/Nurse Manager or Direct Supervisor will be required for processing of the registrations.
3. All registrations must be received at one time with payment OR an invoice requested. Registrations will not be activated until the payment is received and processed.
4. Registration will stay with the individual for the remainder of the membership year and are non-transferrable.
5. Group registration cannot be completed online and is not eligible for continuous renewal.
6. Refer to criteria above for information on registration type.

Honourary:

1. **Any individual** the Association wishes to honour who is not otherwise eligible under any of the above affiliate registrations.
2. Honourary affiliates shall be admitted from time to time upon motion from the Board of Directors.
3. Registration fees are not applicable for honorary affiliates.

Life

1. any member or previous member in the association who has made significant contributions to the association as determined by the Board of Directors may be provided Life Member status
2. Life Members retain **active** member status with all inherent rights under the active member class until such time as they retire from registered nursing and cease to hold a valid license in the province, territory, or country in which the registered nurse practiced.
3. registration fees are not applicable for life members/affiliates.
4. The Board of Directors reserves the exclusive right to accept or reject any registration/application for membership in any class.
5. Should a registration/application be rejected, the submitted fee shall be returned to the unsuccessful applicant(s) within 60 days.

Chapter Disbursement

1. A portion of the membership/affiliate fees shall be returned to the CACCN Chapters.
2. Such disbursement to be determined by the Board of Directors.
3. Such payments will be issued to the Chapter Bank Account within 30 days of the end of the quarter in which the fees were received.
4. The Board does not provide payment to Chapters for Honourary or Life Affiliates.

Approved by the CACCN Board of Directors

Approved August 2021

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