



CANADIAN
ASSOCIATION OF
CRITICAL
CARE
NURSES

ANNUAL GENERAL MEETING



GET INVOLVED!

Call to Order

Quorum Required

32.5 members

2.5% of 1300 eligible members

Parliamentary Rules

CACCN active member = 1 vote

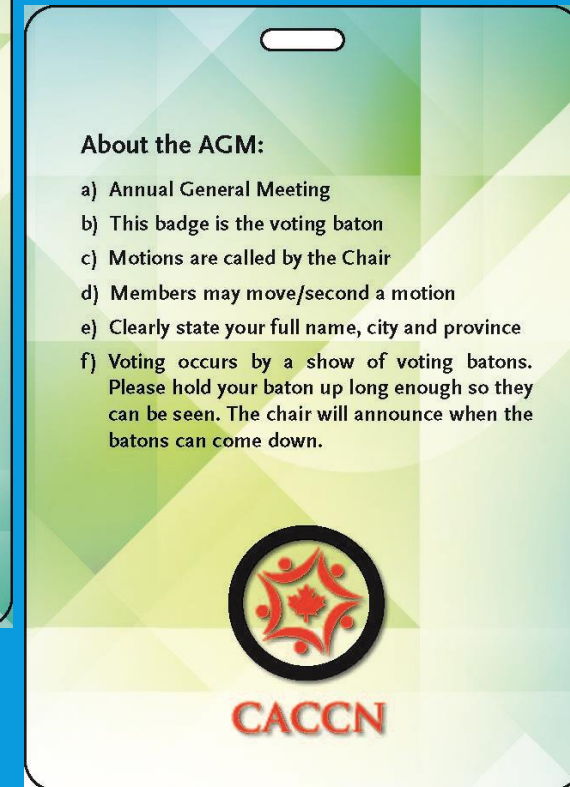
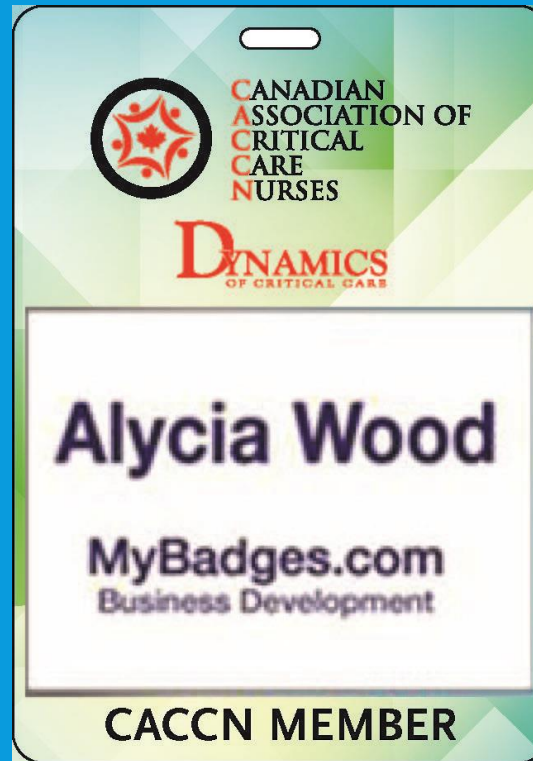
Proxy Votes

Mélanie Gauthier (1)

Karen Dryden-Palmer (1)

Parliamentary Rules

Motions
First
Second
Voting Baton
Name
Province



Parliamentary Rules

Motions

Blue Card - 60 seconds remaining

Yellow Card - 30 seconds remaining

Red Card - No time remaining

Parliamentarian

Christine Halfkenny-Zellas
Chief Operating Officer

Scrutineers

1. Ariana Pagnotta
2. Morenikeji Oluwadayi

Motion:

To appoint Ariana Pagnotta and Morenikeji Oluwadayi as scrutineers at the meeting

Meeting Notice

Motion:

**To dispense with the reading of the
Meeting Notice**

Introductions

Mélanie Gauthier, Vice President

Sarah Crowe, Treasurer

Peter Anderst, Director at Large

Lissa Currie, Director

Angela Foote, Director

Brandi Vanderspank-Wright, Director

Introductions

Chapter Presidents

Chapter Executive Members

Journal Chief Editor

Journal Co Editors

Editorial Review Board

National Committee Members

Introductions

National Committee Members

Editorial Review Board

Conference Education and Evaluation

Dynamics Local Operations 2019

Member Relations

Partner Relations

Professional Development

AGM Minutes

2018 Annual General Meeting

September 24, 2018

Calgary, AB

There was no business arising from the minutes

Motion:

**To accept the minutes of the
2018 Annual General Meeting, as circulated**

President's Report



National Committees

Canadian Journal of Critical Care Nursing

Educational Programming

National Partnerships

Strategic Plan

Partner Relations

Canadian Nurses Association

Choosing Wisely Canada

Canadian Blood Services

Canadian Intensive Care Week

American Association of Critical-Care Nurses

World Federation of Critical Care Nurses

**World Federation of Pediatric Intensive
and Critical Care Societies**

Global Sepsis Alliance

Partner Relations

Awards, Grants, Bursaries

Chapter of the Year

BBraun “Sharing Expertise” Award

Spacelabs Healthcare Innovative Project Award

Paula Price Memorial Bursary

CACCN Graduate Bursary

CACCN Certification Bursary

Cdn Intensive Care Week Spotlight Challenge

CACCN Research Grant

Brenda Morgan Leadership Excellence Award

CACCN Chasing Excellence Award

Member Relations

1300 members

Recruitment and Retention

Membership Referral = 55 referrals

Chapter Engagement

Chapter Reimbursement

Chapter Knowledge Fund

Member Relations

Tuition Coupons

New Website

Social Media Presence

Social Media Policy

CACCN Video

Professional Development

Position Statements

Critical Connections Bulletin

News Flash

Certification

Professional Development

Certification Vouchers – 20% discount

Certification Bursary – Spring / Fall

10 recorded systems review modules

Canadian Journal of Critical Care Nursing™

Conference Education & Evaluation Committee

Revised Abstract Procedure

Varied Session Lengths

Educational Sessions – open seating

Dynamics 2018 - Calgary

330 Delegates

32 Exhibit Companies

Over 50 Educational Sessions over 3 days

Two Social Events

Treasurer's Report

Your CACCN Financials

INCOME



Membership



Investments



Dynamics Surplus (not
Guaranteed)

EXPENSES



Operations



Journal



Dynamics

INNOVATION



Website

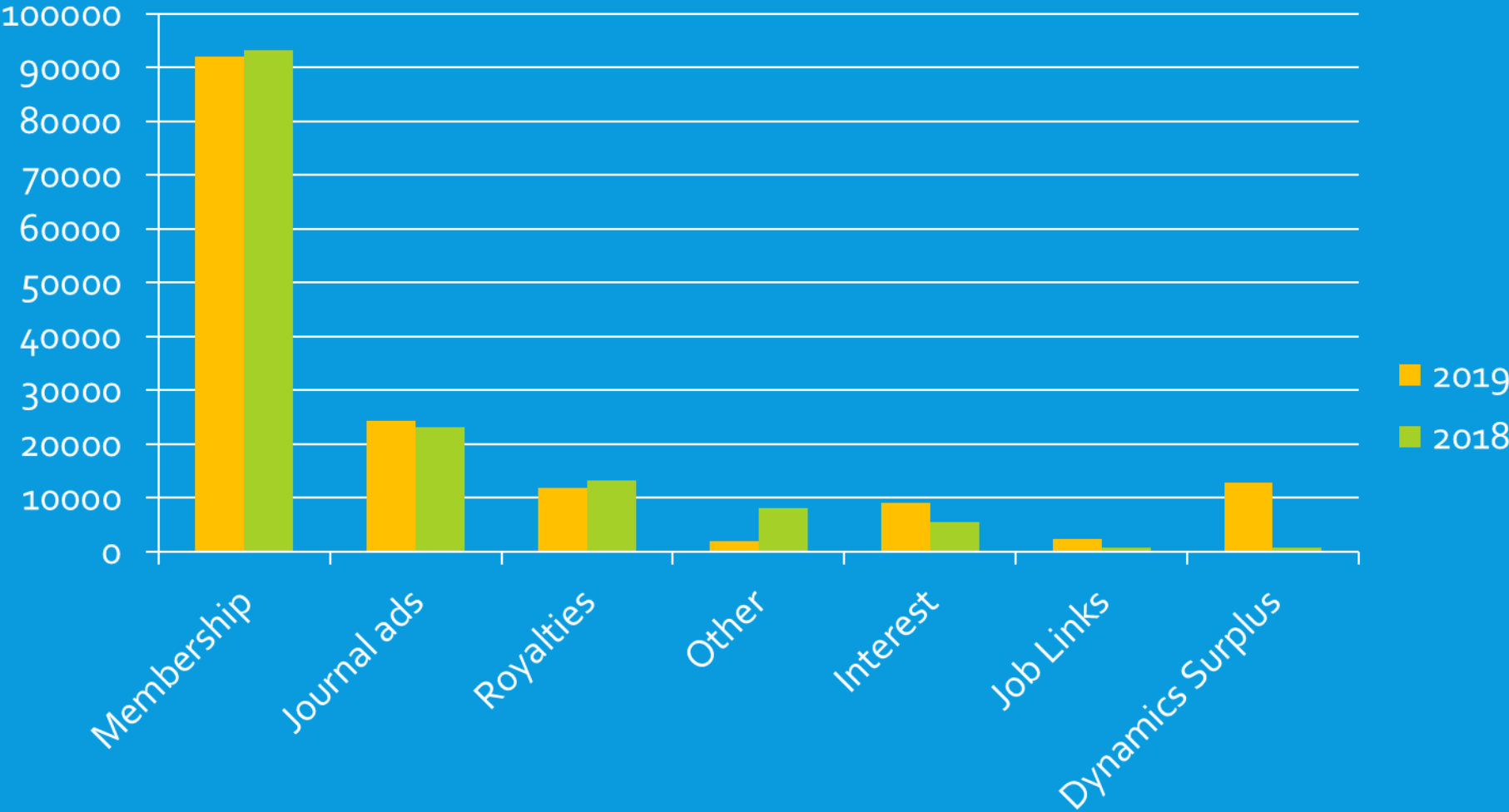


Webinars

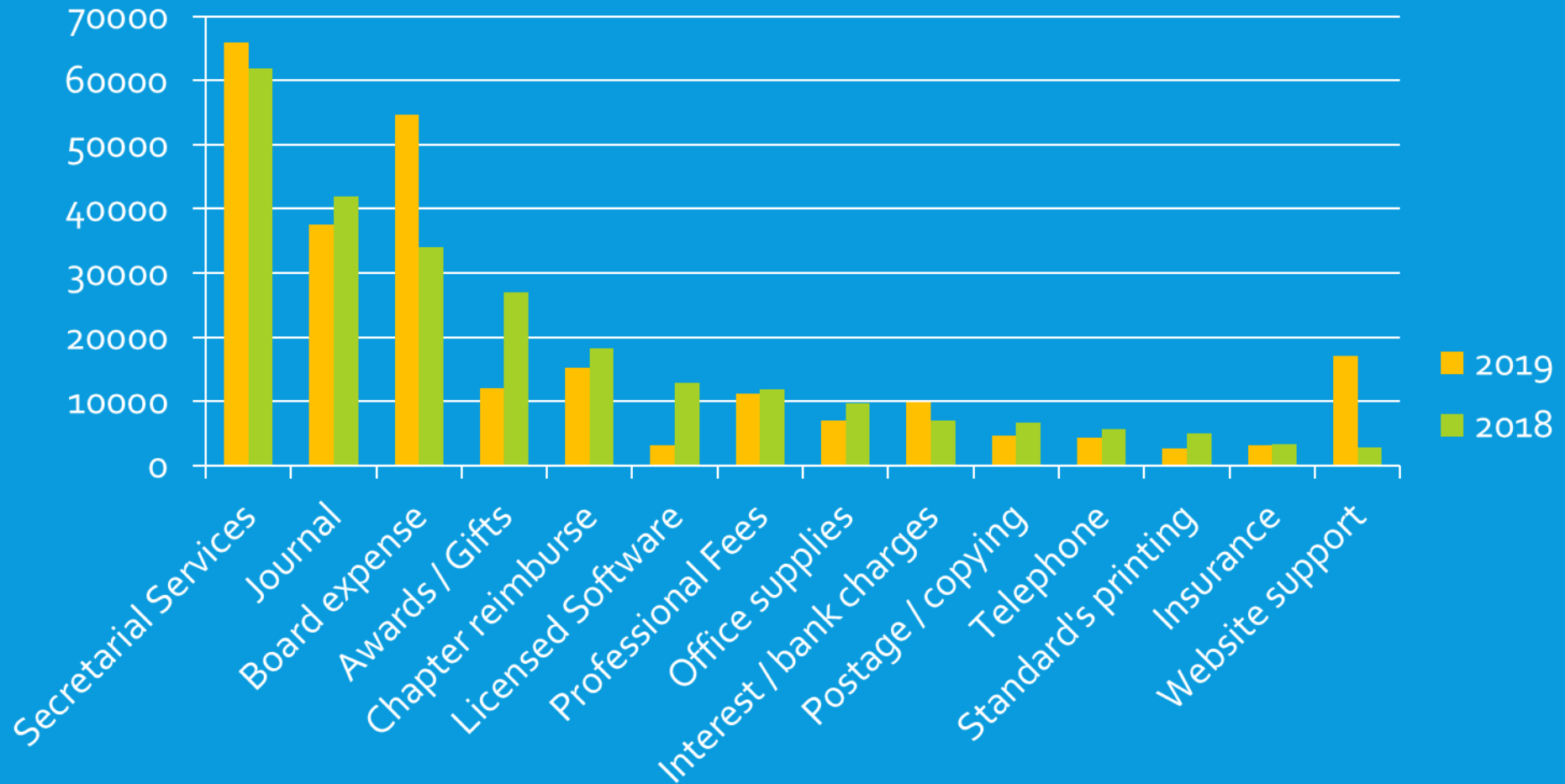


E-Learning

Revenue



Expenditures



Expenditures

- **The biggest changes in expenditures over the last year were:**
 - **An increase in board expenses due to our bookkeeper changing groupings of expenses to simplify accounting. Therefore some expenses that were accounted elsewhere are now included in the board expenses (e.g. some of our secretarial expenses, Dynamics coupons for board members and chapters a cost of approx \$16,800).**
 - **Our website support also increased sharply due to the building of the new site, this will be lower than previous in the following years**
 - **We continue to examine all expenses and have made several cost savings changes and cuts and will continue to be fiscally responsible to ensure the association's best interests are met.**

Investments

- **2018 GICs : \$ 370,567**
- **2019 GICs: \$324,904**
- **Difference: 1 GIC worth \$46,000 was cashed out in order to facilitate a balanced 2019/2020 budget, as there has not been expected surpluses from the past 2 Dynamics conference.**
- **We continue to examine ways to be innovative and make improvements for the services we offer our members while remaining fiscally responsible.**

Dynamics of Critical Care™ Conference

- **2017 Dynamics was held in Toronto, Ontario which contributed to the operating funds / budget for the 2018 year.**
- **2018 Dynamics was held in Calgary, Alberta which contributed to the operating funds / budget for the 2019 year.**

Dynamics of Critical Care™ Conference

Statement of Revenue, Expenditures and Fund Balance

| Year ended March 31 | 2019 (\$) | 2018 (\$) |
|---|----------------|----------------|
| | Dynamics 2018 | Dynamics 2017 |
| Revenue | | |
| Tuition | 107,550 | 123,586 |
| Exhibit booths | 104,486 | 122,420 |
| Sponsorship | 19,050 | 19,950 |
| Miscellaneous | 8,180 | 8,285 |
| Meal tickets | 6,005 | 7,310 |
| | <u>245,271</u> | <u>281,551</u> |
| Expenditures | | |
| Conference facilities | 195,105 | 234,349 |
| Entertainment | 10,125 | 1,100 |
| Miscellaneous | 9,207 | 3,419 |
| Interest and bank charges | 5,485 | 6,495 |
| Travel | 5,314 | 3,182 |
| Postage and courier | 3,775 | 245 |
| Printing and promotion | 1,781 | 11,591 |
| Speakers' fees and travel | 850 | 17,679 |
| Gifts and awards | 773 | 2,718 |
| | <u>232,415</u> | <u>280,778</u> |
| Excess of Revenue over Expenditures | <u>12,856</u> | <u>773</u> |
| Surplus , end of year transferred to operating fund (note 3) | 12,856 | 773 |

The Calgary conference was more economical to host, however we were still unable to make our designated room block and had to pay approximately \$11,300 in attrition.

In response to the room block not being met in Toronto or Calgary, we reduced the room block here in Halifax and are happy the preliminary count has been made.

2018-2019 Fiscal Year Reports

Motion:

**To accept the
Reports from the CACCN National
Committees and the 2018-2019 Financial
Audit, as presented**

CACCN Auditors Fiscal 2019-2020

Motion:

**To accept
MacNeill Edmundson Chartered Accountants
London, ON
to be appointed auditors of the CACCN
for the 2019-2020 fiscal year**

National Board of Directors Nominations

Central Region = 2 Directors

Western Region = 1 Director

Director at Large (any region) = 1 Director

Term: 2020-2022

National Board of Directors Nominations

Central Region

Lissa Currie - Manitoba

Brandi Vanderspank-Wright - Ontario

Director at Large

Lara Parker – British Columbia

Western Region

Vininder Kour Bains – British Columbia

Fiona McLeod – British Columbia

National Board of Directors Nominations

Acclaimed to the Board of Directors

Central Region

Lissa Currie - Manitoba

Brandi Vanderspank-Wright - Ontario

Director at Large

Lara Parker – British Columbia

National Board of Directors Nominations

Elected to the Board of Directors

Western Region

Vininder Kour Bains

British Columbia

Announcements

Canadian Journal of Critical Care Nursing™

As of June 1, 2019, the journal has a new structure.

Dr. Brandi Vanderspank-Wright
Chief Editor

Myriam Breau
Michelle House-Kokan
Co-Editors

Announcements

Canadian Intensive Care Week

October 27 to November 2, 2019

Each year, over **100,000 Canadians** receive life-saving care in **Intensive Care Units**



Your ICU team – caring for patients and families every second, every day

The Intensive Care Team – there for **YOU** in critical moments



Semaine canadienne des Soins intensifs

Du 27 octobre au 2 novembre 2019

Chaque année, plus de **100 000 personnes** au Canada bénéficient des soins vitaux offerts par les **Unités de soins intensifs**.



L'équipe des Soins intensifs prend en charge les patients et leurs familles tous les jours, à chaque instant.

L'équipe des Soins intensifs – **PRÉSENTE** aux moments critiques.



Canadian Intensive Care Week

October 27 to November 2

@CACCN1



#CICU2019 #criticalcareteam #criticalmoments

Announcements

caccn.ca

Fresh New Look!
One log in for Membership and Members Only!

Announcements

Dynamics of Critical Care™ Conference

Considering best opportunities financially to host the conference in each of the three regions

Room block reduced from 600 room nights to 300 room nights and potentially could go lower

Announcements

Dynamics 2020

Windsor, ON – Central

September 28 to 30, 2020

Conference Chair

Sarah Crowe

Local Operations Committee

**Karine Allard, Lissa Currie, Kate Earley, Stephen Manning,
Nicole Valade, Ramesh Perumalam Venkatesa,
Nikko Umali and Christine Halfkenny-Zellas, COO**

Announcements

World Congress 2021
Vancouver, BC – West
September 12 to 15, 2021



World Federation of Societies of
Intensive and Critical Care Medicine



CANADIAN
ASSOCIATION OF
CRITICAL
CARE
NURSES

Open Forum

Please come to the microphone

Provide

Name and Province

Items requiring a vote by the membership may be brought to the floor, however motions cannot be put forth and voted on at this time. Our General Operating Bylaw # 1 indicates members must be notified of all items for voting a minimum of twenty-one (21) days prior to the meeting

Board of Directors 2020-2021

Mélanie Gauthier, President

Sarah Crowe, Vice President/Treasurer

Vini Bains, Director

Lissa Currie, Director

Angela Foote, Director

Lara Parker, Director

Brandi Vanderspank-Wright, Director at Large

Association Theme 2020-2022



Remembering...



Paula Price, Editor, CJCCN

Board Member Thank You



Kathy
Bouwmeester
President
2018-2020



Peter
Anderst
Director at Large
2018-2020

Upcoming Events

Plan to attend!

Today!

1630 hrs: Poster Reception

1900 hrs: Spacelabs Social

Tuesday!

1930 hrs.: Pub Tour – Tickets \$17/p.p.

Come to the Registration Desk by 4 pm

Annual General Meeting 2019

Caesars Windsor
Windsor, ON
Monday, September 28
in conjunction with
Dynamics 2020

Closing Remarks

Thank you to all members for your active participation in your professional association.

We are honoured to serve as your Board of Directors!

Adjournment

