



## The Canadian Association of Critical Care Nurses

### Research Grant Criteria

<b>Grant Information</b>
Awarded annually to the investigator of a research study that is relevant to the practice of critical care nursing.
<b>Grant Funding</b>
\$ 2,500
<b>Deadline</b>
June 1
<b>Overall Award Criteria</b>
Refer to the CACCN Overall Award Criteria
<b>Grant Specific Criteria</b>
The principal investigator must: <ol style="list-style-type: none"><li>1. Be a member of CACCN for a minimum of one (1) year.<ol style="list-style-type: none"><li>a. Where a student is submitting the research grant application and is ineligible to act as the Principal Investigator, the student must be a member of CACCN for a minimum of one (1) year.</li></ol></li><li>2. Be licensed to practice nursing in Canada.</li><li>3. Be employed by a Canadian healthcare facility or educational institution.</li><li>4. Conduct the research in Canada.</li><li>5. Publish an article related to the research study in the Canadian Journal of Critical Care Nursing™ (CJCCN).</li><li>6.</li></ol>
<b>Budget and Financial Administration</b>
<ol style="list-style-type: none"><li>1. Funds must be used to support research expenses.</li><li>2. Funds must be used within twelve (12) months from the date of grant provision.</li></ol>

## Terms and Conditions

1. The research is to be initiated within six (6) months of receiving the grant.
2. Changes to the study timelines requires written notification and approval from the Chair, CACCN Partners Committee.
3. A final report is to be submitted to the Chair, CACCN Partners Committee within three (3) months of the completion date of the study.
4. The research study and findings are to be submitted to the Canadian Journal of Critical Care Nursing™ for review and possible publication within one (1) year of the completion date of the study.
5. All publications and presentations arising from the research study must acknowledge CACCN's contribution.

## Application Requirements

Completed online application. The application form requires the following information be provided:

**1. Research Grant Title**

**2. Principal Investigator:**

- a. Name
- b. Address
- c. Email address
- d. A brief CV/resume (upload in word or PDF)

**3. Co-investigator(s):**

- a. Name
- b. City, Province
- c. A brief CV/resume (if more than one co-investigator, combine all brief CV/Resumes into one (1) document – upload in word or PDF)

**4. Affiliated Institution/Agency:**

- a. Name, Address and Telephone
- b. Contact person

**5. Other facilities and groups involved:**

- a. Name, Address and Telephone
- b. Contact person
- c. Type of involvement

**6. Proposal Summary:** not in excess of five single spaced pages exclusive of appendices (upload in word or PDF)

- a. Background
- b. Purpose/Hypothesis/Research Question
- c. Relevance to Critical Care Nursing
- d. Method
- e. Data Analysis Plan

## Application Requirements (cont)

7. **Appendices:** should be limited to essential information, e.g., consent form, instruments. (upload in word or PDF)
8. **Reference List:** APA 6<sup>th</sup> Ed (upload in word or PDF)
9. **Proposed Budget:** complete the Research Grant Estimated Budget form (upload in word or PDF)
10. **Funding from other sources:** sources of funding and amounts
11. **Letter of Support from Sponsoring Agency (hospital, clinical program) or thesis chair / advisor (university / faculty of nursing)**
12. **Letter of Approval from Facility for Commencement of Study** (upload in word or PDF)
13. **Ethics Approval:** (upload approval document in word or PDF) **OR** if not required, provide an explanation as to why
14. **Research Grant Agreement** of the Terms and Conditions of the grant

## Review Process

Each proposal is reviewed by the Research Grant Review Committee for potential contribution to the practice of critical care nursing, feasibility, clarity and relevance.

## Additional Information

CACCN members enrolled in a graduate nursing programs may also apply.

### Questions?

CACCN National Office  
caccn@caccn.ca  
866-477-9077