



## The Canadian Association of Critical Care Nurses

### Overall Criteria for CACCN Awards, Bursaries and Grants

#### Who are eligible to apply

Members and/or Nominees for Awards, Bursaries and Grants offered by the Canadian Association of Critical Care Nurses and those provided by our sponsors, are required to meet the following criteria for consideration.

Members and/or Nominees must:

1. be an active member of the Canadian Association of Critical Care Nurses for a minimum of one (1) year.
  - a. **exceptions to the membership criteria are:**
    - i. Brenda Morgan Leadership Excellence Award – member, for a minimum of five (5) **consecutive** years and;
    - ii. Life Member Award – member, for a minimum of ten (10) **consecutive** years.
2. be licensed to practice nursing in Canada
3. provide signed applications and/or nomination letters (physical or electronic signatures accepted).
4. provide contact information for applicants, nominees and those providing character references, chapter and/or national involvement, to verify authenticity, if required.
5. complete the application/nomination via the online award system

#### Who is not eligible to apply

The following are ineligible to apply for awards. Some may also include ineligibility to nominate for awards:

1. Affiliates - Associate and Students, are ineligible for awards;
2. National Board of Directors: ineligible to apply for/nominate members for awards and may not apply/nominate for a minimum of one year after leaving the Board of Directors;

## Who is not eligible to apply (cont.)

3. Award Review Sub-Committee 2018, Partner Relations Committee: ineligible to apply for/nominate members for awards completed during the review for a minimum of one year after the award criteria/rubric review and revision
4. Award Review Committee members are ineligible to apply for/nominate members for awards that fall under their review portfolio (*i.e. member reviewing the Chasing Excellence Award nominees, may not apply for/nominate members for this award*)

## Submission

1. All award, bursary and grant applications must be submitted through the online process.
2. Applications received via email or facsimile will not be considered.
3. Incomplete applications and applications received after the deadline will not be considered.

## Deadlines

All award, bursary and grant applications are due June 1 annually.

**Exception:** Certification Bursary – application deadlines are set based on the Canadian Nurses Association certification application deadlines.

## Additional Information

1. The Board of Directors and/or our sponsor partners retain the right to amend the award criteria;
2. Award, Bursary and Grant value and/or availability may change at any time.
3. All decisions by the Award Review Committee(s) and/or the Board of Directors and/or our sponsor partners will be final.

## Questions?

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